



JOB DESCRIPTION

Subject Leader

Please note, this job description must be read in conjunction with the current *School Teachers' Pay and Conditions Document*, particularly PART XII – “Conditions of Employment of Teachers other than Head Teachers”, which itemises the general conditions of employment governing this post.

Additional expectations beyond those of classroom teaching

Curriculum

- To ensure that every child receives his or her entitlement under National Curriculum orders at KS3 and 4
- To choose a KS4 syllabus and a KS3 programme of study which is suited to the learning needs, the culture and the high standards expected of the students at SPWCS
- To design a long term plan at KS3 and 4 which ensures that there is pace and challenge, breadth of curriculum coverage and half-termly opportunities for assessment
- To ensure coverage of all Assessment Focuses at least yearly in each subject
- To coordinate the writing and updating of medium term plans and schemes of work
- To ensure that curriculum plans are differentiated to meet the needs of all students
- To provide multiple opportunities in the subject curriculum to develop students' literacy including extended writing, challenging and varied reading, and opportunities for speaking and listening
- To provide ample opportunities for students to work in teams and small groups, in pairs and individually across the subject curriculum
- To provide opportunities for students to develop their skills in Numeracy and ICT
- To have regard for students' social, moral, spiritual and cultural development, and to provide for this in curriculum plans
- To provide opportunities for students to develop their personal, learning and thinking skills
- To provide opportunities for students to express their opinions about the curriculum and to have some ownership over what they learn and how they learn it
- To integrate the Social and Emotional Aspects of Learning into curriculum planning

Learning and Teaching	<ul style="list-style-type: none"> • To lead on classroom practice, and to develop an ethos within the subject area that every lesson counts • To oversee colleagues' lesson planning and preparation • To be responsible for the pace and level of challenge in lessons in the subject area, and that students make good progress • To ensure that short term planning leads to progression • To take a lead in subject specific pedagogy including questioning, learning styles and oracy • To work with the Subject Driver and (where applicable) with the AST to improve the standard of Teaching and Learning within the subject area • To devise and manage formative and summative assessment in the subject area, and to collate results and analysis • To lead on Assessment for Learning in the Subject Area, focusing on student understanding of grades and levels, and on next steps for progress. • To manage the resources of the subject area efficiently to maximise the potential for making lessons stimulating and varied <p>The Subject Leader will work under the leadership of the Head of Faculty and will attend the teaching and learning meeting, together with Subject Drivers and ASTs.</p>
TLR point	TLR 1a
TLR Cash value	£7,000

Signed, on behalf of the School:**Date:** / /20

Signed by the postholder: **Date:** / / 20

